



pennsylvania
OFFICE OF OPEN RECORDS

Graham Township, Clearfield Co
3395 Deer Creek Road
Morrisdale, PA 16858
Telephone: 814-345-6599
Fax: 814-345-7431
Right to Know Officer: Steve Condo
Right to Know Officer: Rodney Beard

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE OF REQUEST: _____ / _____ / _____

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR : _____

STREET ADDRESS : _____

CITY/STATE/COUNTY (Required): _____

TELEPHONE : (_____) _____

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER:

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5)-DAY RESPONSE DUE: